



COMMONWEALTH of VIRGINIA

HAROLD W. CLARKE
DIRECTOR


Department of Corrections

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May 20, 2020

MEMORANDUM

To: All Unit Heads

From: 
Harold W. Clarke
Director of Corrections

Subject: COVID-19 Revised Offender Intake and Transfer Screening Questionnaire

Due to the successful efforts taken across the Commonwealth to reduce the spread of COVID-19, the Governor has outlined a phased approach for reopening Virginia. Screening of offenders during intake and prior to transfer remains a critical aspect of our preventive efforts. Our continued vigilance will ensure the safety and health of our staff and offender populations.

To align with updated guidance from the Virginia Department of Health (VDH) and the Centers for Disease Control and Prevention (CDC), the screening questionnaire for offenders has been revised to include additional common symptoms of COVID-19 and criteria for assessing exposure to the virus. Please ensure this updated questionnaire is utilized at your locations. Symptoms in the Revised Offender Intake and Transfer Screening Questionnaire are in alignment with the Revised Screening Questionnaire for Employees and Essential Contractors.

As the COVID-19 pandemic progresses and additional guidance becomes available, we will continue to provide information regarding changes to Departmental practices and procedures.

Attachments

cc: A. David Robinson, Chief of Corrections Operations
Joseph W. Walters, Deputy Director for Administration
H. Scott Richeson, Deputy Director for Programs, Education, and Re-Entry
Regional Operations Chiefs
Regional Administrators
COVID-19 Leadership